**Example One**

Dear (Hiring Manager’s first name):

Thank you very much for your time (today, yesterday, Tuesday, etc.) to interview me for the position of (job title). I appreciate the opportunity to learn more about this job, to meet you and (names of other hiring managers if applicable), and to see your facility.

As we discussed, I have (months and/or years) of experience with engineering and product management. With my background and experience, I believe that I could become a contributor to your team very quickly.

I am excited about this opportunity to join (company name). Please do not hesitate to email or call me if you have any questions or need any additional information.

I look forward to hearing from you!

Best regards,
(Your name)

**Example Two**

Dear (Hiring Manager’s first name),

Thank you very much for your time (today, yesterday, Tuesday, etc.) to interview me for the position of (job title). I appreciate the opportunity to learn more about this job, to meet you and (names of other hiring managers if applicable), and to see your facility.

As we discussed, I find the technology related to using cloud computing fascinating and an amazing opportunity for the future, but security is also a major concern. Keeping (company name)'s information safe would be a top priority for the person in this job, and I would love to dig deeply into the protective technologies, as well as the threats, to avoid future problems. (Reference anything you may have said that seemed important to the manager in a similar fashion to this paragraph. Also, reference any connection you may have made, such as “I enjoyed finding someone else who attended (college name) and also roots for the (sport) team. Hope they make the finals next year!”)

As we discussed, I have (months and/or years) of experience with engineering and product management. With my background and experience, I believe that I could become a great contributor to your team very quickly.

I am excited about this opportunity to join (company name). Please do not hesitate to email or call me if you have any questions or need any additional information.

I look forward to hearing from you!

Best regards,
(Your name)

**Example Three**

Dear (Hiring Manager’s first name),

I enjoyed speaking with you (today, yesterday, Tuesday, etc.) about the engineering and product management position at (company name). The job seems to be an excellent match for my skills and interests.

The creative approach to product management that you described confirmed my desire to work with you.

In addition to my enthusiasm, I will bring to the position strong development skills, a dedication to results, and the ability to encourage others to work cooperatively with the department.

I appreciate the time you took to interview me. I am very interested in working for you and look forward to hearing from you regarding this position.

Sincerely,
(Your name)